

**Grand Chapter  
Royal Arch Masons of Wisconsin  
Annual Convocation  
May 4, 2019  
Green Bay, Wisconsin**

**TO: Grand Officers, Past Grand Officers of the Grand Chapter, Dais Officers, Past Presiding Officers of Constituent Chapters of Royal Arch Masons of the State of Wisconsin.**

Dear Companions:

The 169th Grand Convocation, of the Grand Chapter of Royal Arch Masons of Wisconsin will be held **one day only**, on May 4, 2019 at the N.E.W. Masonic Center; located at 525 N. Taylor St, Green Bay WI, 54303.

**HOTEL RESERVATIONS:**

**Each delegate and guest are requested to make their own hotel reservations** with the Comfort Suites – call 1-920-499-7449, Room rates start at \$129.00 plus tax. (Hotel code:RAM19) **Deadline for the group rate is April 3, 2019.** Requests for rooms at group rate cannot be guaranteed after this date. The Hotel is located at 1951 Bond St, Green Bay, WI. It is very close to the Masonic Center.

**MEAL RESERVATIONS – REQUIRED**

**Each delegate and guest are requested to make their own meal reservations.** Please use the enclosed form for registration and make additional forms as needed. Send the completed form with your check payable to: **Wisconsin Grand Chapter** in the memo put **2019 Grand Convocation** and mail it to **Jeff Andersen, Warren Chapter No. 8, 525 N. Taylor St, Green Bay, WI, 54303.** **Deadline for meal reservations is April 20, 2019.**

**After April 20, meal reservations will be charged an additional \$10.00 per meal.**

**No meal reservations accepted after April 27.**

**No walk-up meal requests will be accepted.**

**Cost for the Meal is \$25.00 per Person or \$40.00 per Couple.**

**ATTENDANCE:**

It is the duty of the **Grand Officers** and the **Three Principal Officers of each Constituent Chapter** to attend the Annual Convocation of the Grand Chapter Royal Arch Masons of Wisconsin. All Companions are welcome and urged to attend. This is **one day only**, and it is a Saturday. Please try your best to attend.

**PROXY CARDS:**

Proxy forms are available on the Wisconsin Grand Chapter website. Should a Dais Officer be unable to attend, he should assign his proxy to another companion according to Grand Statutes. **Proxy forms must be signed by the granting officer with the constituent Chapters seal thereto affixed.**

**CREDENTIALS COMMITTEE:**

To expedite the registration process and to assist us with planning, **All attendees must pre-register** using the form provided.

Registration and Credentials Committee will be **open at 7:30 a.m.** at the N.E.W. Masonic Center. It is the responsibility of each delegate/attendee to check in with the Credentials Committee. Credentials will **close at 9:00 a.m.** Upon check in you will receive your meal tickets, programs, and other information. **A current dues card will be required of all delegates/attendees.**

**REGISTRATION DESK: Opens at 7:30 A.M.**

**ATTIRE:**

**Grand Convocation:**

Grand Chapter Officers: *BlackTux, Red Bow Tie, Black Pants, White Tux Shirt.*

All Other Companions: *Business Attire*

Guest: *Business Attire*

Appendant Body Representatives: *Appropriate Attire*

**Grand Chapter Luncheon at 12:00 p.m.** (lower level at N.E.W. Masonic Center)

Grand Chapter Officers: *BlackTux, Red Bow Tie, Black Pants, White Tux Shirt.*

For "Distinguished Guests": *Appropriate Attire*

Ladies of Grand Officers: *Appropriate Business Attire*

All Other Companions: *Business Attire*

**Installation of Grand Officers at 2:00 p.m.**

Grand Chapter Officers: *BlackTux, Red Bow Tie, Black Pants, White Tux Shirt.*

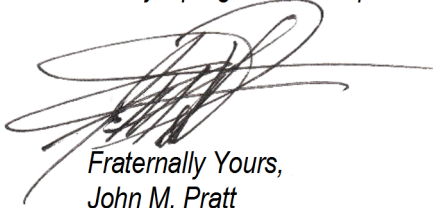
All Others: *Business Attire*

**Saturday Order of High Priest Degree**

Order of High Priesthood Degree will hold a meeting and confer the degree following the completion of the Installation of Officers.

**Ladies Program: Saturday Morning 9:30 A.M.**

A lady's program will be provided TBD. Dress – Business Casual.



Fraternally Yours,

John M. Pratt

Most Excellent Grand High Priest

Jeff J. Andersen

Grand Convocation Chairman